**Personal document**

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Last meeting:

**Date:** 03st May, 2019 at 10:30 pm to 10:51 pm

**Location**: from individual’s hall

Involvement in the meeting:

Role: Chair

Actions I performed:

* Assigned members for the user stories
* Create Sprint Backlog 2 and added card.
* Select individual task
* Created a toggl project and add member on this project
* Coding Section as I performed